

SCHOOL DISTRICT #81 (FORT NELSON)  
MINUTES

OPEN MEETING  
7:30 pm

TUESDAY, MARCH 31, 2009

Call to Order Chair Dolen called the meeting to order at 7:38 p.m.

Present: L. Dolen, Chair  
M. Gilbert, Vice-Chair  
D. Tofte, Trustee  
C. Maginel, Trustee  
L. Bumstead, Trustee  
  
D. Samchuck, Superintendent  
R. Irwin, Director of Instruction  
M. Hall Secretary-Treasurer  
K. Prouse, Recording Secretary

Y. Taylor, President, FNDTA

R09-168 Acceptance of Agenda Gilbert /Bumstead  
CARRIED

R09-169 Acceptance of the Minutes of the previous meeting March 3, 2009. Bumstead/Tofte  
CARRIED

Report of Closed Items

- Janitorial
- Personal Pro-D/Regular Pro-d
- Insurance for Trustees
- GWC PAC Inquiries
- Transfers In/Transfers Out
- Out of School Suspensions for February/March 2009
- District Discipline Review Committee for February/March 2009
- Playground Equipment

R09-170 Local Calendar Tofte/Maginel  
That the Board of Education authorize the calendar (draft #3) for the 2009/2010 school year with the intent to form a committee in October, 2009 to begin discussions for alternative calendars.  
CARRIED

Secretary-Treasurer Hall began with a preamble of the school calendar and how it came about with the results from the surveys sent out.

R09-171	<p>Climate Action Charter That the Board of Education ratify the Climate Action Charter as presented. CARRIED</p>	Maginel/Tofte
R09-172	<p>JSC Fundraising That the Board of Education review attached letter and authorize the principal to proceed with Earth Day initiatives. CARRIED</p>	Gilbert/Tofte
R09-173	<p>FNSS Field Trips The Board of Trustees would table this item until the next meeting. CARRIED</p> <p>Secretary-Treasurer Hall spoke to the item and reminded trustees of the change to field trip planning as per their direction in June 2008. If staff feel that the per diems provided by the travel companies are not sufficient then a request must be included in the field trip outline. The Trustee would then expect these costs to be budgeted from School District operating funds. As well, planners for extensive field trips are expected to provide a revenue and expense account of at the end of their trip with left over funds returned to the district.</p>	Tofte/Bumstead
R09-174	<p>Amendments to the Staff List That the Board of Education receive and file amendments to the staff list. CARRIED</p> <p>Trustee Gilbert asked if it was in accordance with the Freedom of Information Act to be giving a reason for staff amendments. The administration of School District #81 will check into this.</p>	Gilbert/Bumstead
R09-175	<p>Snowmobile Tender That the Board of Education endorse the acceptance of the sale of the snowmobile to Mr. Ed Hanaback for \$3879.37. CARRIED</p>	Gilbert/Bumstead
R09-176	<p>Information That the Board of Education receive and file the following Education, Facilities/Services Information.</p> <ul style="list-style-type: none"> <li>• Principals' Reports</li> <li>• Gift from Multi-Cultural Club &amp; Ms. LaChance</li> <li>• Mr. Johnstone &amp; FNSS Band</li> <li>• Thank you to Encana</li> </ul>	Bumstead/Maginel

- Early Childhood Education  
CARRIED

Trustee Bumstead asked about the photo-journal and where does it end up? Secretary-Treasurer Hall advised her that the photo-journal was funded with funds left over from the trip and every one of the students received one. This copy will remain at the School Board Office.

Trustee Bumstead also commented on the commendation letter to the FNSS Band and said that they did do a very good job at the FNRD inaugural.

Trustee Bumstead commented on the great use of funds in purchasing the "laser cutter" from the sale of the snowmobiles donated by EnCana. Trustee Gilbert appreciated the report from Principal Dolan and Mr. McVicar. A letter of commendation will be sent to Mr. McVicar and a copy placed on his personnel file.

#### Trustee Reports/Inquiries

Trustee Bumstead brought forth some questions from the GWC Parent Advisory with regards to travel to the BCCPAC Spring AGM. The PAC was inquiring if there was still money available for a representative to attend. Secretary-Treasurer indicated that she and Administrative Assistant Prouse spoke to the GWC PAC rep and provided the information that the PAC's were given \$600 to offset travel costs and it can be carried over for 2 years. Secretary-Treasurer Hall spoke to a report left by the former Administrative Assistant - GWC has accessed the carry over in the fall. The DPAC was a valuable connector that used to organize the funds for the PAC's and it has now been lost. The allocation of the PAC funds was never a School Board Office decision. A suggestion of setting up a PAC icon on the First Class system may help in communication between all PAC's and the School Board Office.

#### Adventure Playground – GWC

Trustee Bumstead asked if the Adventure Playground met the criteria for the Early Learning Grant funds and if \$10,000 could be accessed for the installation. Does the request have to go back to the Early Learning Committee? Secretary-Treasurer Hall spoke to the item and indicated that the previous playgrounds had been PAC funded and the School District maintenance department assisted in installation, sand, concrete, timbers etc. Trustee Bumstead questioned who decides how the Early Learning funding is spent? Chair Dolen indicated that if a school PAC wants to request using of some of the money then the request needs to come from the school PAC. The School District needs to have the PAC adhere to

the same standards. Trustee Gilbert asked if it was a Trustee role to bring forth the PAC requests. Chair Dolen indicated that there is structure in place and the PAC needs to write a letter to the Board indicating how much they are requesting and in support of and how much. Chair Dolen indicated that PAC's access the funding this way.

#### District Website

Discussion took place regarding the status of the School District website. It was suggested that the District VP of Technology be invited to a board meeting to discuss some of the problems and possible solutions.

Trustee Tofte attended the Calendar meeting, First Green Committee meeting and also attended the RLA PAC meeting. A question of recruitment was brought forth. Superintendent Samchuck indicated that Mr. Dolan, Principal had gone out to do interviews and had some good candidates and a lot of positive responses.

Trustee Gilbert indicated that he will attend a JSC PAC meeting, the days have been shifted and the meetings are decided at each meeting.

Chair Dolen commented that the schools and Trustee representatives would be reassigned at the end of June. Chair Dolen will be attending the FNSS PAC meeting. She asked if any of the Trustees wanted training on the new First Class system. An issue of how to delete the messages was asked by Trustee Maginel. Secretary-Treasurer explained that each conference had a different administrator who was responsible for housekeeping the messages. As she is the administrator for the Board business she asked if one month would be long enough to leave the messages on. Everyone thought that would be sufficient.

Trustee Bumstead also reported that the GWC PAC is hosting a fundraising magic show in April.

Director of Instruction Irwin had hosted an Aboriginal Education meeting on March 24. Agenda topics reported included: first semester, attendance policy.

Chair Dolen also reported that she did a Rachel's Challenge welcome and would be at the school tomorrow. She indicated that she would be away April 10 to the end of April and would be attending the BCSTA AGM in Kelowna.

Superintendent Samchuck reported that she went to the Green Club meeting and it was a nice highlight. She dealt with 2 parent complaints on different issues, she is pleased to report that she has a clean bill of health and will be on a maintenance program.

Secretary-Treasurer Hall reported that she attended the Success by 6 meeting and feels that there is real value in that committee. The First Green Club meeting was on March 30 and she was happy to report that there were a lot of very passionate staff in attendance. Capital Planning Report is due in 3 weeks.

Yvette Taylor, President FNDTA wants to advertise for Pro-D days in the fall. April 22 the FNDTA is hosting a Boundaries Issues Workshop. Mrs. Taylor felt that this will be a very worthwhile workshop and invited all to attend. There will be no Board/Assoc. meeting this Thursday – 2 more until the end of the year. (May & June)

Trustee Gilbert had a query about Trustee compensation that he would like to table until the next board meeting

R09-177

Adjournment

Bumstead/Gilbert

That the meeting be adjourned at 8:50 p.m.

CARRIED



Linda Dolen  
Chairperson



Margaret-Anne Hall  
Secretary-Treasurer