

SCHOOL DISTRICT #81 (FORT NELSON)  
FORT NELSON SCHOOL BOARD MINUTES

Open Meeting  
7:00 pm

Tuesday  
May 31, 2011

Present:

L. Dolen, Chair  
D. Tofte, , Trustee  
M. Gilbert, Trustee  
L. Bumstead, Trustee

D. Samchuck, Superintendent  
R. Irwin, Director of Instruction  
M. Hall, Secretary-Treasurer  
K. Prouse, Recording Secretary

Guests:

Bill Dolan, Principal FNSS  
P Burt  
D. Brown  
A. Gordon  
Scott Stephenson

Absent:

C. Maginel, Trustee  
Yvette Taylor, FNDDA President  
Sarah Nay, FNDDA Liaison

Call to Order

Chair Dolen called the meeting to order at 7:00 p.m.

R11-054 Acceptance of Agenda Bumstead/Gilbert

That the Board of Education amend the agenda as per the following additions:

- a. Staff/Trustee Long Service Presentations
- b. b. FNSS Attendance Policy Pilot Project Update
- c. c. School Growth Plan Presentation GWC, Schott Stephenson

R11-055 Acceptance of the Minutes Gilbert/Tofte

That the Board of Education accept the minutes of May 3, 2011 as presented.

CARRIED

Report on Closed Items:

- Annual Rental Review
- Transfers/In Out April
- Suspension Report May
- District Discipline Review Committee Report for May
- Superintendent's Report May

Staff Appreciation Presentations

Chair Dolen presented the following staff appreciation awards:

- Deb Brown, Cosmetology Teacher, FNSS - 3 year Service Award
- Anne Gordon, Educational Assistant, FNSS - 10 year Service Award

Unable to Attend

Doris Warren – 20 years  
Donna Powell – 3 years

Arlene Chmelyk – 3 years  
Angela Hicks – 3 years  
Angela Condon – 3 years

Superintendent Samchuck presented the Trustees with the following Service Awards from the BCSTA:

Linda Dolen, 15 years Service Award  
Lorraine Bumstead, 6 years Service Award  
Mike Gilbert, 9years Service Award

Ms. Anne Gordon left the meeting at 7:05 p.m.

The Board of Education and their guests enjoyed a celebration cake at 7:08 p.m.

Mrs. D. Brown left the meeting at 7:12 p.m.

FNSS Attendance Pilot Policy - Mr. Bill Dolan, Principal Fort Nelson Secondary School

Mr. Dolan described the Fort Nelson Secondary School Pilot attendance Policy and the data of student attendance in the past term. Mr. Dolan recommended that FNSS be allowed to continue with the Attendance Policy for another year. The students have shown overall improvement in their grades at the lower grade levels.

Mr. Dolan, Principal Fort Nelson Secondary School left the meeting at 7:44 p.m.

G.W. Carlson Elementary School Growth Plan – Mr. Scott Stephenson, Principal G.W. Carlson Elementary School

Mr. Stephenson Principal G.W. Carlson Elementary School showed a video presentation of Mrs. Calvert and Mr. Bradley, teachers of G.W. Carlson Elementary School, explaining the Reading and Math strategies that G.W. Carlson Elementary School is using. These strategies have made a significant difference in the scores of the students. The teachers at G.W. Carlson Elementary School are enjoying teaching the program they are using and are excited about the increased scores for the students.

Trustee Bumstead commented that it is exciting to see the teachers enthusiasm and excitement and the success of the students. She commented that she is proud of School District #81 for its successes and seeing the excitement of the teachers.

Business Arising:

Community Garden Update

The administration researched the Community User Waiver Form with Risk Management who advised the School District to seek legal counsel. The Administration has done so and further revised the Usage form for the Fort Nelson Farmer's Institute and administration has signed the agreement.

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|---------|--|------------------|
| R11-056 | <u>Toad River School Calendar 2011/2012</u><br>That the Board of Education approve the Toad River 2011/2012 School Calendar.<br>CARRIED  | Gilbert/Bumstead |
| R11-057 | Bylaw #5 – Procedure for the Conduct of General School Elections and Other Trustee Elections<br>That the Board of Education approve all three readings of Bylaw #5 Procedure for the Conduct of General School Elections and Other Trustee Elections.<br>Read a first time on the <u>31st</u> day of <u>May, 2011</u> ;<br>Read a second time on the on the <u>31st</u> day of <u>May, 2011</u> ;<br>Read a third time on the on the 31st day of May, 2011;<br>Reconsidered and Adopted on the on the <u>31st</u> day of <u>May, 2011</u> .<br>CARRIED | Gilbert/Bumstead |
| R11-058 | That the Board of Education approve Bylaw #5 that references approval of the procedures outlined by the Northern Rockies Municipality Elections Procedures Bylaw #43, 2011.<br>CARRIED   | Gilbert/Tofte    |
| R11-059 | 2011 Election Cost Sharing Agreement<br>That the Board of Education approve the 2011 Election Cost Sharing Agreement between School District #81 and the Northern Rockies Regional Municipality.<br>CARRIED  | Gilbert/Bumstead |
| R11-060 | Board Meeting Dates for 2011/2012<br>That the Board of Education approve the proposed Board meeting dates for the 2011/2012 School year.<br>CARRIED  | Gilbert/Tofte    |

- **2011/2012**

- September 20
  - October 11
  - November 1
  - November 22
  - December 13
  - January 17, 2012
  - February 7 - This meeting would normally be held on February 28, due to Spring Break there will only be one (1) March meeting.
  - March 6
  - April 3
  - April 24
  - May 15
  - June 5
  - June 26
- Total 13 meetings

R11-061	<p>School District Literacy Plan That the Board of Education approve the School District Literacy Plan as presented. CARRIED</p>	Tofte/Bumstead
R11-062	<p>Trustee Scholarship Representation That the Board of Education appoint Lorraine Bumstead to participate in the Fort Nelson Secondary School Scholarship Committee. CARRIED</p>	Gilbert/Tofte
R11-063	<p>Amendments to the staff list That the Board of Education receive and file the amendments to the staff list. CARRIED</p>	Gilbert/Bumstead
R11-064	<p>Trustee Annual Compensation Review That the Board of Education table the Trustee Annual Compensation Review to the next meeting on June 21, 2011. CARRIED</p>	Gilbert/Bumstead
	<p>Trustee Gilbert would like the wording of the item presented researched.</p>	
R11-065	<p>SDS Migration to Windows That the Board of Education approve the estimated cost of \$9220 dollars to be assigned from surplus, to assist with the transition from UNIX to a Windows platform. CARRIED</p>	Bumstead/Gilbert

A lengthy discussion ensued. District Vice-Principal – Technology, Patti

Burt presented a power point presentation with regards to virtual servers.

- R11-066 SDS Migration to Windows - Amended Gilbert/Tofte  
That the Board of Education amend the motion R11-065 to approve the estimated cost of \$15,000, dollars to be assigned from surplus, to assist with the transition from UNIX to a Windows platform and the establishment of separate servers, with segregated servers between business and education. *Or equivalent servers provided by other equipment AND Security of the business side being of prime concern.*  
CARRIED
- District Vice-Principal Technology, Burt will attend the June 21, 2011 Board meeting.
- Ms. Burt District Vice-Principal Technology and Mr. S. Stephenson, Principal GWC left the meeting at 8:47 P.M
- R11-067 Janitorial Supplies & Autoscrubber Tenders Gilbert/Tofte  
That the Board of Education accept the tender from Wrights' Food Service, Dawson Creek, BC in the amount of \$15,702.81.  
CARRIED
- R11-068 Nobles 20in Autoscrubber Tofte/Bumstead  
That the Board of Education authorizes the administration to proceed with purchasing the Noble 20" Floor Scrubber in the amount of \$5995.00 + taxes.  
CARRIED
- Trustee Tofte asked that the administration continue research on the internet for pricing comparison.
- R11-069 That the Board of Education receive and file the Finance Information letters as provided. Bumstead/Gilbert
- Pacific Carbon Trust
  - School District Property Loss Changes
  - Allocation of Operating Grant Holdback
- CARRIED

#### Trustee Reports/Inquiries/Celebrations

- Aboriginal Enhancement Steering Committee – Signing will be on June 22, 2011 at 12:00 noon at the School Board Office.

#### Trustee Tofte

- attended the J.S. Clark Elementary School PAC meeting,
- Ms. Arva updated the recent fundraising plan \$5000 Hoops for Homes,

- the JSC Friends of Rachel – raised \$1000 hosting a garage sale,
- J.S. Clark Elementary School hosted a parent/teacher luncheon,
- community garden is getting up and running,
- Trustee Tofte inquired as to when the JSC Playground would be installed?
- attended the Board/Association meeting,
- commented on the article in last week's paper about School District #81's Achievement scores, it was good to see a positive article in the newspaper.

Secretary-Treasurer advised that the playground would have to be installed by the end of June in order to access the funds. There has been a few delays, the wrong labels were shipped with the equipment it has now been corrected and the Maintenance department had a project at Northern Lights College to complete.

Trustee Gilbert

- attended the Fort Nelson Secondary School PAC meeting, the last one until September,
- commented on the proposed Road access for the community of Fort Nelson and the direct benefit to the community,
- expressed concerns with the Pacific Carbon Trust funding.

R11-070 Letter of Support to the Northern Rockies Regional Municipality That the Board of Education write a letter of support to the Northern Rockies Regional Municipality encouraging to vigorously pursue a more direct route to the Horne River area.  
CARRIED

Gilbert/Tofte

Trustee Bumstead

- attended R.L. Angus Elementary School PAC meeting, not a good turnout, there will be no PAC meeting in June.
- R.L. Angus Elementary School raised \$4000 for Hoops for Homes,
- June 6 is the Friends of Rachel Rally,
- Grade 4 transition meetings to Grade 5 at R.L. Angus Elementary School will be taking place,
- further to note, how much the School District is in the news around our achievement and the presentation that Mr. Stephenson did was exciting to see the groundwork that is being done, and to hear the teachers excited about the program.

Chair Dolen

- thanked the trustees who attended the photo opportunity for the Community Garden,
- attended G.W. Carlson Elementary School PAC meeting,
- attended a Ministry of Education meeting in Vancouver,
- attended a Bargaining meeting,

- will be attending the signing of the Aboriginal Enhancement Agreement – June 22, 2011
- great for the School District to be mentioned in the Hansards,
- Project Heavy Duty is happening out at the Firing range,
- June 7 Local Education Agreement meeting at Chalo School will be held.

Trustee Gilbert asked if Chair Dolen would be speaking at the Fort Nelson Secondary School Graduation Ceremony.

Superintendent Samchuck

- Attended a Ministry of Education meeting and also a BCPSEA Meeting in Vancouver,
- Working on staffing and finalizing the Fort Nelson Secondary School timetable.

Secretary-Treasurer Hall

- Thank you to the Board of Education for supporting the Community Garden things are moving along and have received good positive feedback,
- Mrs. Carol Seidel from the Northern Rockies Seniors' Society sought me out to say thank you to the School District, they were overwhelmed with the \$17,000 that the children raised for Hoops for Homes.

Director of Instruction Irwin

- hosted a year end District Literacy Team meeting,
- liked the presentation from Mr. Stephenson was really enjoyable to see colleagues talking about developing and promoting good literacy strategies,
- next week will be hosting a District Math Team meeting.

R11-071 Adjournment

Bumstead/Gilbert

That the Board of Education adjourn the Open meeting at 9:32 p.m.  
CARRIED



Linda Dolen  
Chairperson



Margaret-Anne Hall  
Secretary-Treasurer