

FORT NELSON SCHOOL BOARD MINUTES

Open Meeting
5:00 pm

Tuesday
December 17, 2013

In Attendance:

L. Dolen, Chair
D. Tofte, Trustee
M. Gilbert, Trustee
E. Ashdown, Trustee
D. Samchuck, Superintendent of Schools
M. Hall, Secretary-Treasurer
D. Umpherville, Recording Secretary

Guests:

Patti Burt, Vice Principal, FNSS
Rhiannon Johnson, FNSS Teacher

Absent:

L. Bumstead, Vice Chair

Call to Order

Chair Dolen called the meeting to order at 6:05 pm

R13-410 Acceptance of the Agenda Gilbert/Ashdown
That the Board of Education accept the Agenda as amended.
CARRIED

Remove – 7. Personnel: Action: a. Amendments to the Staff List
as it is listed twice in the agenda.

R13-411 Acceptance of the Minutes Gilbert/Ashdown
That the Board of Education accept the minutes of the
November 5, 2013 Open Board Meeting.
CARRIED

Report on Closed Items:

- District Discipline Review Committee Report
- Employee Evaluation
- Prophet River Bus Information
- Prophet River Local Education Agreement

Presentation:

Inquiry Based Learning – Power Point presentation by Patti Burt
and Rhiannon Johnson.

Started last year with one grade 8 Science class. This year more
mixed levels and grade 8 and grade 9 Science classes involved.
General overview of Inquiry based learning concepts, as well as
projects students have taken on to date, and challenges
encountered along the way. So far only positive feedback has
been received and the goal is to get more classes involved in this
approach to student learning, perhaps even at the elementary

school level.

P. Burt and R. Johnson left the meeting at 6:49 pm

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| R13-412 | Superintendent's Report on Student Achievement 2013/14
That the Board of Education endorse their previous approval by email to accept the Superintendent's Report on Student Achievement 2013/14
CARRIED | Ashdown/Gilbert |
| R13-413 | FNSS Fundraising Plan – Hawaii Trip
That the Board of Education approve the fundraising plan for the Hawaii trip in the amount of \$3050.00
CARRIED | Tofte/Gilbert |
| R13-414 | Revision to Policy 5215 – Student Transportation
That the Board of Education approve a change to policy 5215 to take temperature readings at the local radio station with adjusted times to accommodate the earlier release of our busses.
CARRIED | Tofte/Gilbert |
| R13-415 | That the Board of Education approve the changes to the following Policies to be distributed for 30 days for any further input:
Policy 3110 – District Financial Accountability – now includes the following former policies: 3110 - Budget, 3120 – Budget as a Spending plan, 3324 – Requisitions and Payments, 3410 – System of Accounts, and 3420 - Audit
Policy 3120 – Budget as a spending plan – delete
Policy 3221 – Capitalization Policy – reviewed
Policy 3230 – Disposal of Land or Improvements – revised
Policy 3260 – Investing – revised
Policy 3315 – Business Credit Cards – reviewed
Policy 3324 – Requisitions and Payments – delete
Policy 3410 – System of Accounts – delete
Policy 3420 – Audit – delete
Policy 3450 – Monies in School Buildings – revised
Policy 3510 – Operation and Maintenance of Plant – delete
Policy 3520 – Insurance – delete
Policy 3530 – Employee Housing – reviewed
Policy 3620 – Travel Expenses – revised
CARRIED | Ashdown/Tofte |
| R13-416 | Monthly Enrolment , Principals' Reports, Superintendent's Report, District Technology Report, Aboriginal Report
That the Board of Education receive and file the Education Information reports as provided.
CARRIED | Tofte/Ashdown |

R13-417 Amendments to the Staff List Gilbert/Tofte
That the Board of Education receive and file the information from the amendments to the staff list.
CARRIED

R13-418 Monthly Financial Report, Recalculated Funding Allocation Gilbert/Tofte
That the Board of Education receive and file the information from the open Finance information items.
CARRIED

Trustee Report/Inquiries/Celebrations

Trustee Ashdown

- Thank you to the District Staff for the Christmas luncheon
- Attended the Robot Challenge at FNSS
- Attended 2 GWC PAC meetings
- Attended RLA PAC meeting for M. Gilbert
- Attended Aboriginal Enhancement meeting
- Attended School Usage meetings at GWC and JSC
- Participated in chocolate deliveries to JSC, GWC, and RLA
- Merry Christmas

Trustee Gilbert

- Attended School Usage meetings at RLA and FNSS
- Participated in chocolate deliveries to RLA, GWC, JSC and FNSS

Trustee Tofte

- Attended FNSS Apprenticeship Program
- Attended School Growth Plan meeting
- Attended School Usage meetings at RLA and FNSS
- Attended FNSS PAC meeting
- Attended JSC PAC meeting
- Kudos to the students and staff at FNSS for their recycling program – seems to be having a positive effect on students
- Attended Basketball tournament – great to watch and impressed with how much time and effort is put into hosting these events
- Wish all a Merry Christmas

Chair Dolen

- Attended SGP meeting
- Attended FNSS Apprenticeship Program
- Attended Bargaining
- Attended Aboriginal Enhancement meeting
- Attended school usage meetings
- Attended Band Concert online – good venue for students' families who do not live in or around Fort Nelson
- Attended JSC Christmas concert
- Attended JSC Christmas luncheon
- Attended SBO Christmas luncheon
- Participated in chocolate deliveries to FNSS, JSC and

Chieftain Transportation on Dec. 18

- Sent out Staff Christmas greeting on All Staff
- Feliz Navidad

Superintendent Samchuck

- Activities are all outlined in this month's Superintendent's Report
- Attending GWC Christmas Concert – Dec. 18

Secretary-Treasurer Hall

- Attended Secretary-Treasurer's meeting in November, where they announced a possible increase to the Maintenance Annual Facilities Grant funding
- CDC has approached the School District requesting assistance with bussing for 3 or 4 families to attend StrongStart. It will have a minimal impact and strengthens our partnership with the CDC
- PSEC and BCPSEA approved the Savings Plan
- FNSS Phase 2 - the Tenders close Thursday at 3:00 pm – no decisions are made that day, but would be nice to have a Board representative present
- School Usage meetings – these are complete with the in-town schools. Much information was shared and valuable discussions came out of the meetings. She will proceed to develop a draft policy with proposed changes.

FNDTA Liaison

- Went to the recent Basketball event at FNSS – amazing amount of time teacher and principals put into these events
- The FNSS Outreach worker's presence is being missed due to a reduction in hours this year
- Attended Friends training
- January there is Health and Safety training and school safety representative training.
- Happy Holidays and looking forward to the next year.

R13-419

Adjournment

That the Board of Education adjourn at 8:17 pm

CARRIED

Ashdown/Gilbert



Linda Dolen
Chair



Margaret-Anne Hall
Secretary-Treasurer