

SCHOOL DISTRICT #81 (FORT NELSON)  
FORT NELSON SCHOOL BOARD MINUTES

Open Meeting  
6:00 pm

Tuesday  
March 8, 2016

In Attendance:

L. Dolen, Chair  
M. Gilbert, Vice-Chair  
D. Tofte, Trustee  
E. Ashdown, Trustee  
D. Samchuck, Superintendent  
M. Hall, Secretary-Treasurer  
D. Umpherville, Recording Secretary  
B. Dolan, Trustee – via telephone

Guests:

G. Gerwing, FNDTA President  
P. Nelson, FNDTA Liaison

Call to Order

Chair L. Dolen called the meeting to order at 6:01 pm.

Acceptance of the Agenda

Chair L. Dolen called for any additions or changes to the Open Agenda. Two items were identified: 6d. Local Calendar and 10e. Syrian Refugee Update. As no further additions or changes were identified, Chair L. Dolen declared the Agenda accepted with noted amendments.

Acceptance of the Minutes

Chair L. Dolen called for any errors or omission to the Open Minutes of February 16, 2016. As no errors or omissions were identified, Chair L. Dolen declared the Open Minutes of February 16, 2016 accepted.

Report on Closed Items

Personnel Item

- Staff Appreciation
- BCPSEA Regional Meetings
- District Discipline Review Committee Report
- Vision Statement

R16-021

Policy 1320 – Enhancing Student Learning  
That the Board of Education adopt Policy 1320 – Enhancing Student Learning.  
CARRIED

D. Tofte/B. Dolan

R16-022 Policy 5060 – Ordinarily Resident M. Gilbert/E. Ashdown  
That the Board of Education distribute Policy 5060 – Ordinarily Resident for 30 days for stakeholder input.  
CARRIED

R16-023 Local Calendar D. Tofte/M. Gilbert  
That the Board of Education approve and distribute the 3 year local calendar that was previously approved by the Calendar Committee.  
CARRIED

R16-024 Education Information M. Gilbert/D. Tofte  
That the Board of Education file the following Education Information items as presented:

- Enrolment Report
- Principal Reports
- Technology Report

Superintendent's Report

- Attended meeting with Town Council.
- Met with J. Kenneway from Chalo School to get information on "Dibels". An idea we may look at into the future.
- Attended Northern Rockies Children and Family Action Committee meeting with Secretary-Treasurer Hall.
- Did presentation for Fort Nelson First Nations Education Council regarding DRC process that is used at SD #81.
- Attended Pro-D days. Enjoyed Chris Wejr.
- Went to Vancouver with M. Hall for an Emergency Preparedness Course put on by the Ministry. It was very in depth training, with good ideas for our own Critical Response Plan and for communications with the Municipality.

Syrian Refugee Update

Superintendent Samchuck passed out a handout regarding an update on Syrian Refugee information from the Ministry. This handout will be kept on file.

R16-025 Auditor General – Performance Audit Coverage Plan D. Tofte/E. Ashdown  
That the Board of Education file the report as presented.  
CARRIED

Trustee Reports/Inquiries/Celebrations

Trustee B. Dolan

- Thought Pro-D was excellent. Both presenters had great reviews of Fort Nelson and their encounters with School District staff.

- Attended JS Clark Rendezvous – events included Leona Smith with the Traditional Dance Troupe. Great school spirit was shown with many parents being present.

Trustee E. Ashdown

- Nothing to report

Trustee D. Tofte

- Kudos to the Superintendent and Secretary-Treasurer for the Calendar Survey. Feel that the Calendar Committee came up with a blended approach that seems to work for all.
- Enjoyed the FNSS tour
- Attended meeting with Town Council
- Apologized to FNSS for missing the PAC meeting – they are resolving the parking lot issues.

Vice Chair M. Gilbert

- Attended the RL Angus Learning Showcase last week – it was well worth the time, talking to the students and teacher and seeing what they are all learning.
- Attended tour of FNSS.
- Attended meeting with Town Council.
- Reminder to all that it is International Women's Day.

Chair L. Dolen

- Attended RL Angus Learning Showcase – it was awesome to see the students engaged.
- FNSS Spring Band Concert tomorrow night
- Attended meeting with Town Council. We should encourage them to be more involved and felt the meeting was lacking in substance.
- Enjoyed the Pro-D presenters.
- Attended NIB in Prince George
- There is a BCSTA Memorandum of Understanding Survey – this has been posted on Board Business.
- Attended her 2<sup>nd</sup> to last meeting of the Aboriginal Education Committee and also attended Provincial Council Meetings in the same weekend.

Superintendent Samchuck

- Acknowledged that it is International Women's Day.
- Congratulations to Lori Gilbert for being awarded the Inspire Innovations Grant. She is currently in Vancouver, sharing the project that is being worked on.
- Quite a bit of policy work taking place at the schools. FNSS currently working on an Electronics policy. We are working on having these consistent with all our schools and with Board Policy. PAC feedback has been positive.

Secretary-Treasurer Hall

- Has been participating with Superintendent Samchuck in Harris teleconferences.

- Had District Inservice with Secretaries and most of the SBO staff on Absence Tracking offered through SDS.
- Attended a 2 day Emergency Preparedness Course. It was a good hands on exercise and experience.
- Attended 1 day of Safety Training through the Safety Committee. WCB changes in the last couple of years were identified, and processes are being revised to comply.
- Attended the tender opening for the Roofing Projects. We received 4 tenders with Henderson Roofing being the successful bidder. The company has informed us that they are able to do roofing in almost any weather, so we can expect this project to commence soon.
- Judged videos for Anti-Bullying day with Superintendent Samchuck and Administrative Assistant Umpherville.
- Participated in Pro-D days and also the R Angus Symposium.

FNDTA President

- Nothing to report

FNDTA Liaison

- Nothing to report

Adjournment

Chair L. Dolen declared the meeting adjourned at 6:45 pm.



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Linda Dolen  
Chair



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Margaret-Anne Hall  
Secretary-Treasurer