

SCHOOL DISTRICT #81 (FORT NELSON)  
FORT NELSON SCHOOL BOARD MINUTES

Open Meeting  
6:00 pm

Tuesday  
May 8, 2018

In Attendance:

L. Dolen, Chair  
M. Gilbert, Vice-Chair  
D. Tofte, Trustee  
E. Ashdown, Trustee  
B. Dolan, Trustee  
D. Samchuck, Superintendent  
P. Anderson, Recording Secretary

Absent: M. Hall, Secretary-Treasurer

Guest: S. Smith, FNDTA President

Call to Order

Chair Dolen called the Open Meeting to order at 6:00pm

R18-025 Chair Dolen filed a motion to appoint Superintendent Samchuck as Secretary-Treasurer. M. Gilbert/E. Ashdown  
CARRIED

R18-026 Acceptance of Agenda M. Gilbert/E. Ashdown  
Chair Dolen called for any additions or changes to the agenda, Accumulated Operating Surplus Policy to be added to the agenda as Item 9a.

That the Agenda be accepted as amended.

CARRIED

Acceptance of Minutes

Chair Dolen called for any errors or omissions to the Open Meeting Minutes of May 8, 2018. As No errors or omissions were identified, Chair Dolen declared the Closed Minutes of May 8, 2018 accepted as presented.

Report on Closed Meeting Items

- Request for Rental Space
- Accumulated Operating Surplus Policy
- Policy 3110
- Budget Document and Audit Report

R18-027 Draft Audit Policy D. Tofte/M. Gilbert  
That the Board of Education approve the Draft Audit Policy  
CARRIED

R18-028	Annual Rental Rate Review	D. Tofte/M. Gilbert
	<p>That the Board of Education approve the rental rates for 2018/2019. CARRIED</p> <p>A scholarship Committee Meeting, Trustee Tofte will attend. Chair Dolen will appoint Trustee Tofte to Scholarship Committee.</p>	
R18-029	Technology Inventory	D. Tofte/E. Ashdown
	<p>That the Board of Education provide authorization to remove items from the inventory and give D. Johnstone authority to sell the items listed. Revenue will be put back into the technology budget. CARRIED</p> <p>Trustee Gilbert inquired how this merchandise would be sold. It was believed to have been sold on ebay last year.</p>	
R18-030	Accumulated Operating Surplus Policy	M. Gilbert/D. Tofte
	<p>That the Board of Education approve the Draft Accumulated Operating Surplus Policy for distribution for 30 days for stakeholder input CARRIED</p>	
R18-031	Education Information	
	<p>That the Board of Education file the following Education Information Items:</p> <ul style="list-style-type: none"> <li>• Enrollment Report</li> <li>• Staff Amendments</li> <li>• Principal Reports</li> <li>• Graduation Numeracy Assessment</li> <li>• Report for Meeting Information Sheet</li> </ul> <p>CARRIED</p> <p>Trustee Tofte questioned why Mrs. Tofte retirement wasn't listed on the Staff Amendment list. Should be added after Thursday. Grad Numeracy Assessment – Superintendent Samchuck just included this as FYI as we've previously discussed this at a previous board meeting, thought this would be a good source of information to share. Current grade 12's do not need to write it, however starting with grade 11's this will be an ongoing practice.</p>	
R18-032	April Monthly Financials	M. Gilbert/D. Tofte

That the Board of Education file the April Financial Report as presented.

CARRIED

#### Trustee Reports/Inquiries/Celebrations

Trustee Ashdown feels that the Board should recognize schools for raising money in support of the Humboldt Broncos. They should be given a shout out. One of our teachers, M. Shortland sent a nice picture from FN.

Trustee Tofte reminded the Board that they are invited to attend the next RLA PAC meeting at 6:30 in the RLA Library

Trustee Gilbert stated that Trustee Dolan attended the GWC PAC on his behalf. Attended the ITA dinner which was well done. Former students, Bill Dolan and Rick Seidel spoke at this dinner doing a good job. This sort of thing, individual personal experiences, can be used for retention and recruitment.

Chair Dolen attended BCSTA AGM, reports should be out. Received a lifetime membership, all attendance fees are now covered.

Superintendent Samchuck congratulated Becky and staff at RLA on being awarded the CARS grant to focus on Fetal Alcohol strategies. Kudos to Secretary-Treasurer Hall for applying for and being awarded the funding for JSC playground equipment.

Trustee Gilbert feels that with respect to graffiti incident at RLA we showed a significant foot forward with communication from the issues we've had. We've learned from our mistakes and make things better going forward. Thanks to Superintendent Samchuck on the quick response in getting second and third letters out to parents.

FNDTA President Smith stated that the general election took place in April and he was elected President of the FNDTA. He attended Maker day at JSC, was interesting and fun to watch and help the students. Trustee Gilbert asked S. Smith to convey best wishes to Greg and wish him back soon.

#### Adjournment

Chair Dolen declared the Open meeting adjourned at 6:16pm

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Linda Dolen  
Chair

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Margaret-Anne Hall  
Secretary-Treasurer