

SCHOOL DISTRICT #81 (FORT NELSON)  
FORT NELSON SCHOOL BOARD MINUTES

Open Meeting  
6:00 pm

Tuesday  
June 18, 2019

In Attendance:

L. Dolen, Chair  
M. Gilbert, Vice-Chair  
R. Irwin, Trustee  
Y. Taylor, Trustee  
B. Dolan, Trustee (via telephone)  
D. Samchuck, Superintendent  
M. Hall, Secretary-Treasurer  
P. Anderson, Recording Secretary

Guests:

S. Smith, FNTDA President  
M. Theobald, Principal FNSS  
D. Johnstone, Teacher

Call to order

Chair Dolen called the Open Meeting to order at 6:00 pm.

Acceptance of Agenda

Chair Dolen called for any additions or changes to the Agenda.  
Superintendent Samchuck indicated that there is more information on the proposed BAA course.

R19-026

That the Board of Education approve the Open Agenda as amended.  
CARRIED

R. Irwin/Y. Taylor

Acceptance of Minutes

Chair Dolen called for any errors or omissions to the Open Minutes of May 28. As no errors or omissions were identified Chair Dolen declare the Open Minutes of May 28 accepted as presented.

Report on Closed Items

- Proposed compensation for exempt staff member
- BCSTA Survey information on Trustee Renumeration
- Additional Information regarding Toad River Janitorial and Bid on Lighting

Presentation on Future Preparedness Activities for 2018/2019 at FNSS – Presented by Principal M. Theobald.

- R19-027 Amended Local Calendar Y. Taylor/R. Irwin  
That the Board of Education provide contingent approval of the amended 2019/2020 local calendars for both Toad River and intown schools for circulation.
- CARRIED  
Trustee Dolan noted an error on page two of the package. The date should read June 18, not June 25. Secretary-Treasurer Hall stated that there is a process if the calendar is being amended, explaining all that is involved with amending an already approved calendar. She is requesting authority to proceed with the amendment and feels it's better to move forward with the amendment and change later if required. S. Smith feels that the FNDTA may have an issue with adding another noninstructional day.  
Discussion ensued.
- R19-028 Approval of BAA Course R. Irwin/B. Dolan  
That the Board of Education approve the proposed BAA Course – Life Competencies.  
CARRIED  
Trustee Gilbert likes the idea of this course and is interested in seeing the delivery.
- R19-029 School Band Trip R. Irwin/M. Gilbert  
That the Board of Education approve the request of the band trip to MusicFest Canada in May 2020 in Alberta.  
CARRIED  
Superintendent Samchuck asked if students have the ability through fundraising to pay for the entire trip or is the expense expected to be paid out of pocket? Principal Theobald has indicated that students that need to can fundraise. Superintendent asked if it was their choice to pay out of pocket? Did they just not want to fundraise? Principal Theobald will follow up with D. Johnstone and report back.  
Chair Dolen stated that in the past the band has done fundraising. This is the same practice as in the past, nothing out of the norm. Just ensuring that the fundraising covers the costs.  
Discussion ensued.
- R19-030 Fuel Tenders M. Gilbert/Y. Taylor.  
That the Board of Education accept Dall Contracting's bid for both gasoline and diesel fuels at 0.6 cents per liter off of fuel base rate for a three-year period from July 1, 2019 to June 30, 2022.

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| R19-031 | <p>Propane Tender</p> <p>That the Board of Education accept Bluewave Energy's bid for Propane at 0.4951 cents per liter for a three-year period from July 1, 2019 to June 30, 2022.</p> <p>CARRIED</p>   | M. Gilbert/Y. Taylor |
| R19-032 | <p>Toad River School Janitorial Services</p> <p>That the Board of Education authorize the Secretary-Treasurer to negotiate a suitable agreement for janitor services at Toad River School.</p> <p>CARRIED</p>  | R. Irwin/Y. Taylor   |
| R19-033 | <p>Proposed Five year Capital Plan</p> <p>That the Board of Education approve the proposed Five Year Capital Plan for 2020/21 as outlined.</p> <p>CARRIED</p> <p>Secretary-Treasurer Hall spoke to the priority of the Capital Plan. Our first priority would be the cladding for all schools. Trustee Dolan questioned the Carbon foot print, Secretary-Treasurer is hopeful that this would reduce our Carbon foot print by making the buildings warmer in the winter and cooler in the summer. The Planning Officer recommended that we put in for all schools as a total bid then break down by building.</p>  | R. Irwin/Y. Taylor   |
| R19-034 | <p>Materials for Relamping Project at JS Clark Elementary</p> <p>That the Board of Education accept the bid from Demco Electric for materials in the amount of \$43,523.87 plus applicable taxes.</p> <p>CARRIED</p>   | R. Irwin/Y. Taylor   |
| R19-035 | <p>Labour for Relamping Project at JS Clark Elementary</p> <p>That the Board of Education accept the bid from Gasfield for labour in the amount of \$9500.00 plus applicable taxes.</p> <p>CARRIED</p> <p>Secretary-Treasurer Hall explained that last year we were approved for washroom space at the high school. We didn't proceed with the washroom beside the band room as we were wanting to make it a true handicap washroom. While working on a design confirmation before going to tender it ended up being later than anticipated. As we got closer to the date it was realized that we had funds available that needed to be expended. JS Clark is the last of the schools to receive updated lighting. The high schools have three rooms left,</p> | B. Dolan/Y. Taylor   |

once this project is completed all schools will have updated lighting. Generally anything over \$10,000. Our policy states that we go through the formal tender process by advertising for sealed tender bids. Due to short timelines and few intown qualified electricians we went directly to the companies to receive quotes. The Secretary-Treasurer asked for consideration of a waiver from policy. Discussion ensued.

R19-036 That the Board of Education waive the advertising policy on the search for vendors to complete the relamping project. R. Irwin/Y. Taylor  
CARRIED

R19-037 That the Board of Education authorize that all three readings of the Budget Bylaw for 2019/20 take place at this time. Y. Taylor/R. Irwin  
CARRIED

R19-038 That the Board of Education adopt the 2019/20 Annual Budget Bylaw in the amount of \$11,677,542. M. Gilbert/Y. Taylor  
CARRIED

Trustee Taylor asked what our surplus is? Secretary-Treasurer Hall explains surplus and where the District sits. We are in a more favorable place than we were at our last meeting. We've received less money for classroom enhancement so far, but this may change. Bussing has also been included in the event that we need to cover costs for any changes required. Discussion ensued.

R19-039 Information Items M. Gilbert/Y. Taylor

- Principal Reports
- Fundraising reconciliations
- Tech Report

That the Board of Education receive the information as presented.  
CARRIED

R19-040 Trustee Financial Reports M. Gilbert/R. Irwin

That the Board of Education receive the information as presented.  
CARRIED

Trustee Reports/Inquiries/Celebrations

- Trustee Dolan – Kudos to the RLA team for their successful Grant Application!! They will do great things with these funds. Project Heavy Duty at FNSS year in and year out. It's very well organized and really meets the needs of our group. This is just one more way that our District works with our community. Really pleased with the new BAA approved

course. This will meet the needs of graduating students better preparing them for the real world.

- Trustee Irwin – Would like to echo Trustee Dolan’s commendations. RLA proposal was very well done. Attended the Green Committee art show. It was an outstanding event. Commends Secretary-Treasurer Hall for being the push behind the project. Commented on the event at FNSS, the first annual athlete banquet for all students that participated in the club. The event placed emphasis on the teams, some parents and staff attended.
- Trustee Taylor – Attended judging for the Green Event here at the Board Office. Attended the Band concert, it was phenomenal. Sat on the Scholarship Selection Committee, this was interesting and good to note the criteria. Attended the Green Event, very well organized and received a full house, thanks to Secretary-Treasurer Hall. Attended a meeting at FNFN for LEA meeting, another one scheduled for Thursday. Attended K. Larson’s high school passion project, very interesting. FNSS academic assembly, well done. Attended the washroom reno meeting today at lunch, also very interesting.
- Trustee Gilbert – Attended the Green Event evening, well organized and well attended, neither too long or too short. Noticed a lot of happy parents leaving with kids. Went to presentation on passion projects, was taken aback; students were engaged and very passionate. Pretty good facilitation type instruction going on with these kids. With regard to the transfer of funds with LEA, when are we going to be in receipt? Secretary-Treasurer Hall turned up the heat and we received a portion of it today, the larger of the two. Beyond June 30 it will be the responsibility of the Province to get the remaining funds. We are hoping to receive a cheque by the end of June.

Principal Theobald mentioned that D. Bruce wanted to learn more about becoming a first responder. She has worked several hours with Emergency Services. They were happy with her work there. Upon graduation she is set up to receive training as a fire fighter and paramedic.

- Chair Dolen – Attended some of the same events. LEA Negotiations will be ending June 30. Another meeting Thursday at 5pm, there will be food provided here at the SBO. Had a conference call with the Ministry yesterday, received a letter from the Minister outlining what went well and the next steps for the Funding Model Review, development is continuing. Another meeting this fall. The Minister is hopeful that an agreement with BCTF will be

reached by end of June. Did some judging for various art projects. Will be going to Toad River on June 25 for grad. Will speak at FNSS Grad.

- Superintendent Samchuck – Ditto to many of the events attended by the Board. Was at the high school Board visit. D. Bruce did a good job explaining key things she learned while working at the Fire Department. H. Sparshu has done a great job at going over kids in their jobs. Attended Emily Gardam's classroom where students were working on my blue print and passion projects. It was interesting to see the work leading up to the presentation of the project. Interesting topics were chosen by students, well done! Attended Project Heavy Duty, did a walk around to see exactly what students were working on, chatted with students, was interviewed by Kathy Smith. This is another opportunity for students to decide what they do and don't like. Amazing that our community offers our students such valuable opportunities. Made some contacts for the next LEA meeting. Attended the Green Event, Secretary-Treasurer Hall did a great job. Was on a conference call with the Ministry and Data Collection Branch and other small rural District. Kudos to Secretary-Treasurer Hall and Director of Facilities D. Low, through mentorship they ensure that the schools are taken care of and don't leave money on the table. D. Low oversees all projects and ensure that projects are complete. Other Districts don't seem to have the same pride and facility management.
- Secretary-Treasurer Hall – Thanks to the Board for compliments. Was worried about the Green Event. It isn't about her or just one person, it's about our District and focusing on the students. Our students have very rare opportunities to participate in any number and variety of events. Kids have some opportunities here that they may not have in larger Districts. Attended K. Larson's Passion Project event.
- S. Smith – Congratulations on the Green Event, amazing!! Athletic banquet was student lead; it was nice to see students take initiative and to show school spirit. Enjoyed the FNSS non-athletic awards. With regards to the hopeful agreement with BCTF, as long as concession for class sizes are on the table, hopes of reaching an agreement shouldn't be high.

Chair Dolen shared congratulations to RLA on SET BC Grant, to Secretary-Treasurer Hall for the Green Event and to Superintendent Samchuck, we were one of 27 Districts around the province that were chosen to receive the book describing best practices with First Nation students.

Superintendent Samchuck asked D. Johnstone, as part of the fundraising are students able to pay for their entire trip? The fundraising is divided up equally. Students can raise over the course of two years. Some will fundraise some and pay some (parents)

Trustee Taylor –With the bathroom reno and recladding, is that divided? If we don't do bathrooms, will we do recladding?  
Secretary-Treasurer explained that no we won't as the company has recommended whole building be recladded, not a portion.  
Therefore, we will wait for the outcome of this year's Five Year Plan.

M. Theobald – Kudos to E. Gardam and students. It takes some vulnerability to invite folks in to see programs that are still in progress. Some kids were nervous about having Board Members present, but it was really great for her to accommodate that.

Adjournment

Chair Dolen declared the Open Meeting adjourned at 7:28 pm.

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Linda Dolen  
Chair

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Margaret-Anne Hall  
Secretary-Treasurer