

SCHOOL DISTRICT #81 (FORT NELSON)
FORT NELSON SCHOOL BOARD MINUTES

Open Meeting
6:00 pm

Tuesday
September 27, 2022

In Attendance:

L. Dolen, Chair
B. Dolan, Vice Chair
M. Gilbert, Trustee
R. Irwin, Trustee
Y. Taylor, Trustee
D. Samchuck, Superintendent Mentor
M. Theobald, Superintendent/Acting Principal, FNSS
M. Hall, Secretary-Treasurer
P. Anderson, Recording Secretary

M. Roque, Audit Engagement Partner, KMPG
G. Gough, FNDTA President
K. Trainor, FNDTA Liaison
K. Dickie, Trustee Candidate
F. Peach, Trustee Candidate
L. Hogg, Trustee Candidate

Call to Order

Chair Dolen called the Open Meeting to order at 6:00 pm.

Acceptance of Agenda

Chair Dolen called for any additions to the Open Agenda. As none were identified Chair Dolen accepted the Open Agenda as presented.

Acceptance of Minutes

Chair Dolen called for any errors or omissions to the Open Minutes of June 14. As none were identified Chair Dolen accepted the Minutes of June 14 as presented.

Report on Closed

- 2021-2022 Audit Findings Report
- Administrative Officer Contract

Presentations:

2021-2022 Draft Audit Presentation
SD #81 Enhancing Student Learning Report

R22-035 2021- 2022 Audited Financial Statements

M. Gilbert/B. Dolan

That the Board of Education approve the 2021-2022 Audited Financial Statements.
CARRIED

R22-036 SD #81 Enhancing Student Learning Report Y. Taylor/R. Irwin

That the Board of Education approve the SD #81 Enhancing Student Learning Report and provide their input of non-substantiated changes to the Superintendent by the end of day tomorrow.
CARRIED

R22-037 Policy 5330 – School Graduation Policy/Letter from Parents Y. Taylor/R. Irwin

That the Board of Education circulate Policy 5330 – School Graduation Policy for 30 days for stakeholder feedback and input.
CARRIED

Trustee Gilbert added that the board will include a rationale explaining why the policy is structured the way it is.

R22-038 2023-2024 Minor Programs Capital Submission M. Gilbert/B. Dolan

That the Board of Education approve the list of 2023-2024 capital projects as our minor program capital submission.
CARRIED

R22-038 Education Information Items R. Irwin/Y. Taylor

- Superintendent's Report
- Principal Reports
- 2022/2023 Projected Enrollment & Estimated Operating Grant
- Letter from Parent/Superintendent Response
- Letter re: Student & Family Affordability Fund

That the Board of Education file the Education Information Items as received.
CARRIED

R22-039 Staff Amendments

That the Board of Education file the Staff Amendment Report as received.
CARRIED

R22-040 Fuel Contract – July 1, 2022 M. Gilbert/Y. Taylor

That the Board of Education endorse the motion passed on June 22, 2022.

CARRIED

On June 22, 2022, the Board of Education awarded the fuel contract to Bluewave Energy and the propane contract to Superior Propane for the three-year term commencing on July 1, 2022, until June 30, 2025, by email.

R22-041 Financial Statement and Analysis Report

B. Dolan/M. Gilbert

That the Board of Education file the Financial Statement and Analysis Report.

CARRIED

Secretary-Treasurer Hall stated that the written report is a requirement by the Ministry. We did not receive the final report until late Friday. The intention is to provide another explanation of the financial documents.

Trustee Reports/Inquiries/Celebrations

- Trustee Irwin attended the first RL Angus PAC meeting. They have a full executive in place and are off to a good start. The staff has filled the grade 7 position from within with extra duties to those covering the class. They felt this was the best of the options available. With COVID concerns lessening they are wanting to have a fall dance since the spring dance was such a huge success.
- Vice-Chair Dolen attended the Pro-D committee meeting, they are a good group. They are already talking about ideas for speakers. He attended the FNSS PAC meeting. They have selected their executive and another meeting is scheduled for October. He appreciates the hard work that Secretary Hall has put into the funds received. He requested that Trustee Taylor attend the Pro-D meeting on October 3 on his behalf as he will be away.
- Trustee Taylor will attend the JS Clark PAC meeting this week and will now also attend the Pro-D meeting on Monday at GW Carlson as Vice-Chair Dolan will be away.
- Trustee Gilbert attended the GW Carlson PAC meeting. The meeting was very pleasantly populated by several parents, all moms. It would be nice to see some dads attend. They've staffed all executive positions and they seem like a vigorous group. They are already planning their first event. He has a query about grade 7, he would be concerned if the grade 7 position filled from within turned into a permanent situation.
It would be good to get a principal at FNSS, he would even

encourage a headhunter.

With regard to the letter from a parent regarding the offering of physics 12, without talking specifics he thinks this letter makes a good point. We bring the students along, once they get to the finish line, we need to accommodate the required courses.

- Chair Dolen asked if we have booked the training for new Board members. Eli Mina has been booked for virtual training on November 15.
She has attended several zoom calls. She has an upcoming zoom call with BCPSEA.
A reminder that schools will be closed on September 30 in recognition of Truth and Reconciliation Day. Our schools will be hosting Orange Shirt Day on Thursday for this occasion. Thanks to Vice-Chair Dolan for addressing the staff at the Welcome Back Breakfast on her behalf. Vice-Chair Dolan said it was a pleasure to do it after two years of COVID.
- Superintendent Samchuck has participated in several zoom calls with the Ministry. She has been mostly working from a distance. She has been busy completing the Enhancing Achievement Report.
She expressed thanks for the cards, calls and flowers during the time of her mom's passing.
- Superintendent Theobald this has been a positive school start up. It was great to see the staff at the Welcome Back Breakfast, this made it seem like the normal return to school. Staff and students are feeling a sense of normalcy. It is interesting working between FNSS and the District Office. Superintendent Samchuck is a great mentor.
- Secretary-Treasurer Hall reminded the Board that W. Anderson will be retiring as of September 30 from our Maintenance Department after 10 years of service. We will have a lunch celebration for him tomorrow. He will be missed around the district.
- FNDTA Liaison K. Trainor is excited to be the FNDTA Liaison this year. She expressed thanks and appreciation to the Board for all their hard work.
- FNDTA President G. Gough is pleased with the positive start up in a less than ideal situation with vacant positions. The Pro-D members have changed, M. Power and J. Fiorin have fill the roll of A. Dekaneas. Two keen people to fill that role, things are looking up for the committee.
- Trustee Candidate K. Dickie thanks the Board for the opportunity to attend and observe the meeting. Mussi.
- Trustee Candidate F. Peach thanks the Board for the opportunity to attend.

- Trustee Candidate L. Hogg thanks for welcoming candidates to the meeting. It is great to see how things work with the Board.

Adjournment

Chair Dolen Declared the Open Meeting adjourned at 7:55 pm.

Linda Dolen
Chair

Margaret-Anne Hall
Secretary-Treasurer