

ACCEPTABLE USE OF ELECTRONIC DEVICES

Policy 6340

June 3, 2008

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The Board is committed to providing a wide range of access to students and staff who are using school district electronic systems for educational purposes. The responsible use of these district systems is the overriding goal of this policy. The benefits of access to resources through the Internet and communications networks outweigh the risks involved, and the Board will encourage the use of electronic systems and the Internet to provide appropriate learning opportunities for all users.

Electronic systems including computers, tablets, telecommunications devices, and other forms of technology are providing opportunities for gaining interaction with a wide array of valuable educational tools, strategies, and information resources. It is essential that all users of electronic systems, including the Internet, view activities and the exchange of information through these media critically as to its legitimacy, veracity, and application.

The use of electronic systems, including the Internet, must be used only for those purposes that support the goals, objectives and activities as prescribed by the school district. All users must be aware of their responsibilities with respect to acceptable use.

REGULATIONS

Definitions

“Electronic systems” include all electronic devices and related processes used for the purposes of transmitting, retrieving, and storing of voice, data, or graphic images. These devices include but are not limited to computers, tablets, servers, intranets, the Internet, electronic mail systems, online conferences, chats, blogs, videoconferences, cell phones, Blackberries, smart phones, or similar devices, digital cameras, video cameras, gaming devices, and fax machines.

Note: Stand alone MP3 players are not considered personal communication devices.

Procedures

Prior to allowing access to Internet, email, and related resources, each school will clearly communicate with students, parents and staff the purposes, benefits and risks associated with the use of that resource.

The Principal or designate shall ensure that Acceptable Use Forms are signed by the student and his/her parent/guardian. These forms shall be kept on file at the school.

Alerts

All district network accounts may be examined by the School District technology staff without notice to the account holder to ensure compliance with this policy.

All email, both incoming and outgoing may be examined at any time by the school/district to ensure compliance with the policy.

All network traffic, including websites viewed and applications used, may be examined at any time to ensure compliance with the policy.

No student shall have access to the school computer network unless authorized by a teacher or other designated staff member.

Use of network accounts by anyone other than the registered account owner is prohibited. The use of any administration login and password is strictly prohibited and will lead to the immediate revocation of computer privileges.

Use of Personal Electronic Devices

At no time will the use of any personal electronic devices invade or infringe upon the personal privacy or safety of any member of the school district community.

Cellular phones or other personal communication devices must be turned off during class/instructional time unless being used for educational purposes.

Stand alone MP3 players may be used at the discretion of the classroom teacher.

Personal devices are not to be connected to the District Network without prior approval by the technical department.